TO: EXECUTIVE COMMITTEE   January 31, 2024
        THE AMERICAN LEGION
        DEPARTMENT OF TEXAS

INFO: POSTS

Legionnaires,

By virtue of the authority vested in me, by the Constitution and By-Laws of The American Legion, Department of Texas, I, Donald "Gene" Toohey, State Commander, hereby call the Department Executive Committee to convene in the Grand Ballroom A/B of the Renaissance Austin Hotel, Austin, Texas, on Thursday, July 11, 2024 at 1:00 PM.

Mileage @ $.14 per mile will be allowed for authorized travel from your home to Austin and return, and Two (2) days per diem @ $110.00 per day. Those DEC members residing in Austin shall receive per diem only. The purpose of this meeting will be to hear reports of certain Commission and Committee Chairmen and to transact such other business as is necessary for the operation of the Department of Texas.

Each member of the Committee should be present. If a committee member is unable to attend, they must notify Department Headquarters and advise their Vice Commander to attend so that their District is represented.

All other Legion Officials, present and past, or any other member of The American Legion interested in matters to come before the Committee, are invited to attend this meeting, only members of the Department Executive Committee and individuals specifically ordered to attend will be allowed expenses.

The hotel web reservation link and room rate is on the Department Website, Department Convention, June 20, 2024 is the cut-off date on housing; we urge you to make your reservations NOW. After that date, availability of reservations cannot be guaranteed. Please make any changes in your arrival time or type of room desired directly with the hotel. Be sure to state that you are with The American Legion when making reservations. Reservations will be accepted after June 20, 2024, on a space available basis at the hotel regular room rate.

BY ORDER OF THE STATE COMMANDER

Donald "Gene" Toohey

Donald "Gene" Toohey
State Commander

ATTESTED TO:

William West

William West
State Adjutant